



Anguilla Air and Sea Ports Authority



Provision of Security Services for Private Security at the Clayton J. Lloyd International Airport

Procurement# 2020/AASPA/001

ADDENDA NUMBER 01

Addenda Issue Date: Friday, 21st January, 2022.

Bid Closing Date and Time: The bid closing date is Friday, 28th January, 2022 at 12:00 noon.

Purpose: The purpose of this Addendum is to make changes, additions, deletions, revisions and clarifications to the bid documents issued Friday, 14th January, 2022 for the project referenced above. Bidders shall review the Addenda and requirements in detail and incorporate any effects the Addendum may have on their bid price.

Acknowledgement: Bidders must acknowledge receipt of any and all Addenda. All requirements of the bid documents remain unchanged except as cited herein.

AMMENDMENTS:

The following revisions and amendments have been made to the named sections and items in the Bidding Document (all amendments included blue for ease of reference):

- 1. Schedule A – Instructions for Bidders Section 2.4 Qualifications for Bidders** has been amended as follows:

2.4 Qualifications for Bidding

A bid submitted without the below-listed documents is considered incomplete and will fail to qualify as a bid during the evaluation process thereby rendering the bid ineligible for consideration for further evaluation or award of contract:

- a) a valid Tax Clearance Certificate;
- b) a valid Business Licence in the relevant field;
- c) a letter of good standing with Social Security; and
- d) proof of valid liability insurance of at least US\$500,000.00.
- e) clean police/criminal records for each person proposed for employment under this contract.
- f) 5 year work history for each person to be employed under this contract.

- 2. Schedule B – Conditions of Bidding Section 11.2 Technical Criteria Attributes, Technical Resources** (item 1) has been amended as follows:

Technical Criteria Attributes

Attribute	Definitions to Consider		Max. Mark
Technical Resources	<ul style="list-style-type: none"> - Key Staff proposed for the project. The list should include name, position and years of experience. Additionally, clean police records and 5 year work history should be submitted for all proposed staff. - A minimum of 5 substitutes should be proposed to undertake the AASPA training with all details requested for key staff, including 5 year work history. - The availability within the bidders' organisation of personnel with appropriate skills and/or training. 	<i>Management Organizational Chart</i>	3
		<i>Personnel - management & technical resources</i>	8
		<i>Years' experience</i>	6
		<i>Relevant Training</i>	3
		<i>Current Contractual Commitments</i>	5
			25

3. Schedule C – General Conditions of Contract, Section 7 Contractor’s Obligations. An additional item has been added:

(6) The contractor shall ensure that the security officers and proposed substitutes identified under this contract undertakes and passes the training requirements in accordance with the provisions of this contract.

4. Schedule C – General Conditions of Contract, Section 9 Personnel of the Contractor. An additional item has been added:

(6) The CONTRACTOR shall ensure that the personnel identified for the carrying out of this CONTRACT will undertake and pass all training requirements in accordance with the provisions of this contract. If at any time during the CONTRACT PERIOD, in the opinion of the AUTHORIZED OFFICER, there are fewer adequately trained persons that is required, the CONTRACTOR shall take all proper steps to ensure that additional otherwise qualified persons are made available for the training.

5. Schedule C – General Conditions of Contract, Section 18 Termination. An additional item has been added:

(5) If the security officers, including the substitutes, identified to perform under this contract fails to complete and pass the stipulated training programmes after a two (2) number of attempts and in accordance with this CONTRACT, AASPA shall be entitled to TERMINATE the CONTRACT.

6. Schedule D – Specification/Scope of Works, Section 2. Basic Services (2.c) has been amended as follows:

- c. Provide 5 officers to the general security of the Clayton J. Lloyd International Airport, daily, from 05:45am to 7:00pm to:

7. Schedule D – Specification/Scope of Works, Section 2. Basic Services. An additional item has been added:

2. Basic Services

- e. A minimum of 5 additional officers, to serve as substitutes for the proposed security officers when necessary, should be included in staffing list as allowed for in the bid return form. These additional security officers shall be required to complete and pass the required training programmes along with the other proposed security officers.

- 8. **Schedule D – Specification/Scope of Works** has been amended by adding **Appendix C – Categories of disqualifying offences**. (See attachment)
- 9. **Schedule E – Bid Return Scheduled, Form T8: Management, Staff and Technical Resources and Form T18: Financial Resources** has been amended. See attachment (Schedule E – Bid Return Schedule Provision of Security Services – CJLIA).

End of Addenda No. 01